

MINUTES OF THE PORT WASHINGTON
CITIZENS ADVISORY COMMITTEE
Tuesday, January 25, 2005
City Hall

Present: Mike Weber, John and Cathy Tucker, Mike Ehrlich, Randy Sharbano, Micheal Mann, Dave and Alison Rehm, George Kettling, Joe Janson, Sue Orvis, Don Cosentine, and Roger Strohm. Also present was Randy Tetzlaff, Director of Planning & Development.

1. Roll Call: All members were present except for Angie Cope, Rollie Kitt, and Marsha Trotchie, each of which had other commitments.
2. Welcome and Introductions: All of the members present introduced themselves and each gave a brief summary as to why they are interested in serving on the advisory committee. It was noted that Roger, Angie, and Randy are also members of the Ozaukee County Citizen Advisory Committee. Randy happily noted that the committee appears to be very diverse in terms of age, length of time living in the community, some have moved here from other states, some own and operate their businesses, others work in-town, while other commute.
3. Discussion of the Comprehensive Plan Process: Randy Tetzlaff summarized recent Wisconsin legislation requiring local units of government to prepare "smart growth" plans by 2010. He also reviewed the Ozaukee County multi-jurisdictional effort, which includes fourteen municipalities, including Port Washington. A county plan and a local plan for each community will be produced by SEWRPC with the assistance of county staff. Handouts were distributed for the members to review. It was noted that the local planning process might continue until late 2007, when a new city plan will be forwarded to the Plan Commission and Common Council for review and adoption.
4. Discussion of Committee Roles and Responsibilities: Randy also reviewed the expectations and duties of the committee. One of first tasks will be to prepare and forward to the Plan Commission a public participation plan, which was discussed. A more formal discussion and action will be taken at the next meeting. Another immediate task will be to prepare questions that will be included in the countywide effort. Specific questions will be asked of city residents via a telephone survey conducted by a consultant hired by the county. Those questions will also be defined at the next meeting. Longer-term duties of the committee will be to host a public information meeting, a visioning workshop, and a design workshop. The committee will be actively working with SEWRPC, county, and city staff through calendar year 2007 to draft the plan elements.
5. Selection of Chairman, Vice-Chairman, and Secretary: Roger Strohm agreed to serve as chairman, Mike Ehrlich will serve as vice-chairman, and Cathy Tucker agreed to take minutes of future meetings.
6. Next Meeting Date: It was agreed that the committee would meet on February 8th at 7 p.m. A location is will be decided, however, Mike Weber suggested using the PWSSD Board Room, which is located in the district offices on Monroe Street.
7. Adjournment: The meeting adjourned at 8:10 p.m.