

**MINUTES  
CITY OF PORT WASHINGTON  
CITY COUNCIL MEETING  
December 18, 2007**

A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Scott Huebner in the Council Chambers. Council members present: Aldermen Al Haacke, Paul Neumyer, Jim Vollmar, Burt Babcock, Tom Hudson, Pete Jushka and Chris Ross. Also present: City Administrator Mark Grams, City Attorney Eric Eberhardt, City Engineer Rob Vanden Noven, and City Planner Randy Tetzlaff. The Pledge of Allegiance to the flag was recited.

**CONSENT AGENDA**

- A. Approve Minutes of the Previous Meeting – December 4, 2007
- B. Approve Original Operator's License Applications – Kristin M. Schoenleber

MOTION BY ALDERMAN HUDSON SECONDED BY ALDERMAN BABCOCK TO APPROVE ITEM A. ONLY ON THE CONSENT AGENDA. **Motion carried unanimously.**

**MAYOR'S BUSINESS**

- A. Mayor Huebner said that with all the snow we've had, please remember to clean off sidewalks to help people walking, as well as the postal carriers, and if your neighbor can't, then you could help them.

**OFFICERS'/STAFF REPORTS**

- A. Deadline For Nomination Papers & Non-Candidacy Form – City Administrator Grams said the deadline for filing nomination papers in the Clerk's Office is Wednesday, January 2<sup>nd</sup> at 5:00 p.m. and the deadline for non-candidacy forms is this Friday by 5:00 p.m.
- B. Update on Projects:
  - 1. Harborwalk – There is nothing to report at this time.

**PUBLIC COMMENTS/APPEARANCES-None**

**COMMITTEES**

**A. Finance & License Committee**

- 1. Resolution 2007-26 (Designating Official Authorized To Declare Official Intent Under Reimbursement Bond Resolution) – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO APPROVE RESOLUTION 2007-26. **Motion carried unanimously.**
- 2. Review Projects For 2008 Borrowing – Alderman Hudson reviewed the revised list of various construction projects, engineering and equipment purchases that are being recommended to be included in the 2008 borrowing. Carol Wirth, Managing Director of RBC Dain Rauscher, Inc., distributed a report to the Council on the Financial Plan Update for 2008 City Purpose Projects. She said the report was on a financing plan that covered 5 years showing various dollar amounts of borrowings to provide funds for projects and then she said they combined them with the existing City debt to find out what the annual repayment schedule was when they put all 5 years debt issuance together. She indicated that there is flexibility in borrowing for the projected capital projects and the City is not committed to a certain dollar amount for each project. A discussion followed with questions from the Council.

3. Resolution 2007-27 (Transfer Of Funds)
  - A. Meeting Arbitrage Requirements From 2005 Borrowing
  - B. Financing Of Kannenberg Property Acquisition
  - C. Cost Overruns Of Snow & Ice AccountMOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN JUSHKA TO APPROVE RESOLUTION 2007-27. **Motion carried unanimously.**
4. Approve Property And Casualty Insurance Carrier – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN HAACKE TO ACCEPT THE PROPOSAL FROM WAUSAU INSURANCE AND THE LOCAL GOVERNMENT PROPERTY INSURANCE FUND. **Motion carried unanimously.**
5. Approve Fire Services Contract With Town Of Port Washington – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN JUSHKA TO APPROVE THE FIRE SERVICES CONTRACT WITH THE TOWN OF PORT WASHINGTON. **Motion carried unanimously.**

## **BOARDS/COMMISSIONS**

### **A. Board of Public Works**

1. Approve Water Main Replacement Project – City Engineer Rob Vanden Noven reviewed the streets where water main replacement is proposed to be replaced in 2008. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN NEUMYER TO APPROVE GOING AHEAD AND BEGIN THE PROCESS OF THE WATER MAIN REPLACEMENT PROJECT. **Motion carried unanimously.**
2. Approve Agreement For Installation Of Monitoring Well – MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN HUDSON TO APPROVE THE AGREEMENT TO GRANT PERMISSION TO INSTALL A SAMPLING WELL ON PRIVATE PROPERTY AND A MONITORING WELL IN THE ALLEY WEST OF HARBORVIEW CLEANERS WHICH IS REQUIRED BY THE DNR TO INVESTIGATE SOIL CONTAMINATION AS IT RELATES TO THE STH 32 PROJECT. **Motion carried unanimously.**
3. Approve Change Order No. 3 For Harborwalk Project – MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN HUDSON TO APPROVE CHANGE ORDER NO. 3 IN THE AMOUNT OF \$1,935 FOR THE HARBORWALK PROJECT. **Motion carried unanimously.**
4. Approve Amendment To Bielinski Development Agreement – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN VOLLMAR TO APPROVE THE AMENDMENT TO THE BIELINSKI DEVELOPMENT AGREEMENT WITH DATE MODIFICATIONS. **Motion carried unanimously.**

### **B. Police & Fire Commission**

1. Resolution 2007-28 (Approve And Adopt The Mutual Aid Box Alarm System Agreement For Fire Protection And Emergency Medical Service) – Fire Chief Mitchell was present and explained to the Council that the primary purpose of MABAS (Mutual Aid Box Alarm System), the recommended mutual aid to be used by fire departments in the State of Wisconsin, was to coordinate the effective and efficient provision of mutual aid during emergencies, natural disasters and man made catastrophes. MABAS provides for the unlimited availability of mutual aid

units without individual agreements between departments. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN HAACKE TO APPROVE RESOLUTION 2007-28. **Motion carried unanimously.**

### **UNFINISHED BUSINESS**

- A. Approve Alarm System Agreement – Police Chief Thomas was present to address the Council about why he is recommending that the City enter into an alarm system agreement with a private firm to monitor alarms in all City buildings. He explained that the equipment in the Police Department is old and has reached its extended life and this would eliminate any responsibility of upgrading and installing new equipment. Coordinating the alarm system with central dispatch with the County would give us flexibility in the future if we want to consider a realignment of our resources. Alderman Neumyer said he would prefer to keep the City alarms with the city family and is uncomfortable giving away our City alarms since we do have qualified employees that we are retaining who could handle that job. City Attorney Eberhardt indicated that in the future we would have to revise our ordinance, which addresses our alarm system. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN JUSHKA TO APPROVE THE ALARM SYSTEM AGREEMENT OF ABLE SECURITY SYSTEMS. **Motion carried unanimously.**
- B. Resolution 2007-30 (Authorizing Conveyance Of Surplus City Land (Incinerator Site) – MOTION BY ALDERMAN HAACKE, SECONDED BY ALDERMAN HUDSON TO APPROVE RESOLUTION 2007-30. **Motion carried unanimously.**

### **NEW BUSINESS**

- A. Resolution 2007-29 (Number Of Election Inspectors) – MOTION BY ALDERMAN HAACKE, SECONDED BY ALDERMAN VOLLMAR TO APPROVE RESOLUTION 2007-29. **Motion carried unanimously.**
- B. Approve Appointment Of Election Inspectors for the period 1-1-08 to 12-31-09. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN VOLLMAR TO APPROVE THE APPOINTMENT OF ELECTION INSPECTORS FOR THE PERIOD 1-1-08 TO 12-31-09. **Motion carried unanimously.**

**FORTHCOMING EVENTS**-City Administrator Grams said that the next City Council Meeting would be held on Wednesday, January 2<sup>nd</sup>.

**PUBLIC COMMENTS/APPEARANCE**-None

Mayor Huebner requested a brief break before the Closed Session so that our legal counsel can confer with the City Administrator.

**MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN VOLLMAR TO GO INTO CLOSED SESSION** According To Wisconsin State Statute 19.85 (1) (e) to deliberate on the purchase of public property, which for competitive reasons requires a closed session. ROLL CALL: Haacke-aye, Neumyer-aye, Vollmar-aye, Babcock-aye, Hudson-aye, Jushka-aye, and Ross-aye. **Motion carried unanimously.**

**Reconvene Into Open Session** – The Council reconvened into open session at 9:35 p.m.

**ADJOURNMENT** – MOTION BY ALDERMAN ROSS, SECONDED BY ALDERMAN JUSHKA TO ADJOURN THE MEETING OF THE CITY COUNCIL AT 9:36 P.M. **Motion carried unanimously.**