

W. J. Niederkorn Library
Library Board Meeting
Minutes – March 16, 2007

Vice-President Marie Zirbes called the meeting to order at 8:30am. Members present: Tom Hudson, Bob Bretl, Dr. Michael Weber, Judy Jones, Kay Goodwin and Marie Zirbes. Excused: Barbara Matera. Also present: Library Director David Nimmer.

Correspondence: None.

Public comments: None.

Approval of minutes – February 16, 2007:

Judy Jones made the motion seconded by Bob Bretl. Passed.

Approval of invoices – March 2007:

Bob Bretl made the motion seconded by Kay Goodwin. Passed.

Approval of balance sheets – February 2007:

Kay Goodwin made the motion seconded by Judy Jones. Passed.

Approve 2006 City Annual Report:

The Library Board approved the submittal of the city annual report on a motion by Dr. Michael Weber and seconded by Tom Hudson. Passed.

Approve Debt Collection Service:

The Board approved the use of Unique Management Services as our debt collection service with a \$15 fee added to the patron record to recover the cost of the service on a motion made by Kay Goodwin and seconded by Tom Hudson. Passed.

Approve Policy Handbook – Friends Book Store Video Sales:

On a motion by Tom Hudson seconded by Bob Bretl the Library Board approved a book store policy that limits sales of videos and DVDs to patrons of the age 18 and over. No NC-17 or X rated videos will be sold in the Friend's Book Store. Passed.

Approve More Additional Expenditures:

The Library Board approved additional expenditures out of the library gift account which included a Tower Clock maintenance plan and option 1 for the replacement of boiler water pumps. The motion was made by Tom Hudson seconded by Kay Goodwin. Passed.

Approve Financial Plan for 2008 and on:

To the list of planned future expense requests for the city was added replacing the lighting in the Community Room and repainting the exterior of the library. Approved on a motion by Kay Goodwin seconded by Tom Hudson. Passed.

Appoint Personnel Committee:

In April the library director will ask a few Library Board members to serve on a personnel committee for a look at personnel issues.

Director's Report:

The RFID project now has over 90 volunteers with a projected start date moved back to April due to delays getting the conversion cart. The flag pole light will need a massive parts replacement at a cost of approximately \$850 for parts alone. The Friends of the Library will be considering starting up a coffee/tea individual pod service in the library soon. Details will follow.

The meeting was adjourned with a motion from Bob Bretl,
seconded by Judy Jones. Passed.

Respectfully submitted by Judy Jones.