

CITY OF PORT WASHINGTON  
PARK & RECREATION BOARD MEETING

Thursday, November 8 , 2007

MINUTES

1. Members Present: Chairman Gene Ewig called a duly noticed meeting of the Park & Recreation Board to order at 6:30 PM. Members present: L. MacRae, M.A. Klotz, B. Babcock, M. Burmesch (student), R. Voigt, P. Lemkuil, B. Deal and Director C. Imig. Late: S. Kinas at 6:35 p.m. Also present were Mark Grams, City Administrator and Diana Verheyen, Secretary.
2. Approve Minutes: Motion by Ron Voigt to approve the minutes as presented; Second by L. MacRae; Motion passed 8-0
3. Citizen Comments:  
There were no citizen comments.
4. Old Business:
  - A. Elected Officials Report: City is working on budget. Taxes will remain close to what it was last year.
  - B. Planning Commission Report: Clark Station will be building a new station that will be built into the hill on Grand Ave. on the current site. There will also be a 3-unit townhouse built on Wisconsin Street.
  - C. Director's Report: Highlights for the month of October included the first draft of the Comprehensive and Open Space Fund; completing the budget for Administration. Maintenance items would include closing some of the park restrooms and winterizing them along with the sprinkler system at Rotary Park and TJ. Flag football, gymnastics, volleyball and basketball are going well as well as the ever popular Yoga-lates.
5. New Business:
  - A. Review and discuss summer programs: Budget for the programs look positive. Patti asked Charlie to keep an eye on gymnastics and make sure that there are no problems with siblings not following the rules when the class is going on.
  - B. Review 2008 Budget: Status quo from last year. Summer Theatre now has it's own account and is not lumped in with other Cultural Activities. Gene asked if the volleyball court in the pool was utilized to its full potential. We needed to budget an amount for the use of a custodian at the schools for our programs, i.e. youth basketball and summer theatre. We are only billed for a custodian when one is not already working at the school.  
Bobby would like to purchase the snow plow for the jeep this year.  
Mark Grams noted that the bus garage may be taken down.  
Ron Voigt moves to accept the budget as presented. M. Klotz seconds and passes 9-0.
  - C. Discuss possibility of disc golf course: Mark Grams feels a possible survey on the need for a disc golf course would be helpful. Financially,

do we want to start another project when the skateboard park is in desperate need of repairs and additional equipment.

- D. Fencing for Horseshoe Court: The board felt bushes would be a better idea than a fence. Charlie and Bobby will look into the possibility.
- E. Review and recommend Comprehensive Park & Open Space Plan: We will move on this next month when appendixes are added. Gene noted that on Page 10, the statement about parks dividing the community should be rewritten. Also on Page 12 the other golf courses should be mentioned; Mee-Kwon and The Bog. Mark will look at making these corrections for next month.
- F. Review and request facility use – Art & Wellness Fair: Due to the problems last year regarding the vehicles driving on the grass, litter in the park, and moving picnic tables, the board recommended increasing the clean-up bond to \$100. Let them know that another year of infractions of the park rules would cause us to not approve use of the park next year. B. Deal moves to accept recommendations and was seconded by S. Kinas. Passes 9-0.
- G. Review and recommend hiring of staff: M. Klotz moves to approve staff proposed, M. Burmesch seconds, passes 9-0.

#### 6. Other Business

Lori MacRae brought up the issue of putting banner signs on the Hill School fence which the board is opposed to. Mark G. indicated that it was a necessary placement for that week in October when the boats were coming out of the marina and the banner was not able to be put across the street on Wisconsin St. Discussion was had about putting a banner on both sides of town.

Lori also mentioned that Diana Neumeyer would like to do a Winter Theatre show under Park & Rec. Everyone liked the idea, and it was decided that the Park & Rec. Dept. would pay for the royalty, and any expenses incurred this year would be covered by revenue generated. If the show is successful, we can budget for it in 2009.

Additional items discussed:

- Suggestion that a message board for Veterans' Memorial Park be installed before spring.
- Patti would like to have Park & Rec. involved in Character Counts and have Eric Burke be present at the December meeting. Charlie is getting together with Eric soon and will discuss it with him.
- When doing the park tour, include White Pines and Skateboard Park.

- 7. Motion by M. Burmesch to adjourn, second by B. Barbcock. Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Mary Ann Klotz, Secretary