

W. J. NIEDERKORN LIBRARY LIBRARY BOARD MEETING - Minutes

Friday, August 21, 2009 8:30 A.M.

Meeting called to order at 8:30 by President Barb Matera.

1. Roll call: Attending: Bob Bretl, Kay Goodwin, Barb Matera, Justin Ritter, Marie Zirbes. Excused: Tom Hudson, Judy Jones, Dr. Mike Weber. Also attending Director David Nimmer.
2. Correspondence. None.
3. Public comment (limit of 5 minutes per person). None.
4. Approval of July 17, 2009 minutes. Zirbes made a motion to approve minutes and seconded by Bretl. Passed.
5. Approval of July-2 and August 2009 invoices: Zirbes made a motion to approve all invoices and seconded by Ritter. Passed.
6. Approval of July 2009 balance sheets. Bretl made a motion to approve balance sheets and seconded by Zirbes. Passed.
7. Senior Worker Program (SSAI SCSEP) job placement at Library. This program runs for one year and is for 20 hours per week and would place a qualified Senior in a library position. The position is funded by a Title V grant and would be for the maximum of one year. It would supplement the staff; not to replace any positions. The Library would be responsible for the gas costs for program supervisor to drive twice a month to Library (possibly \$50 per month, so \$600 per year). All other costs covered by program. Grafton Library has a person in place and considers the program successful. The plan would be for the person to do morning reshelving of materials and other duties. Nimmer would need to attend one meeting a year. Zirbes made the motion to give Nimmer the O.K. to get the Senior Worker program in motion. Bretl seconded. Passed.
8. 2010 Budget and capital requests. Nimmer was told to use a 10% rate increase for health insurance to figure out budget numbers. Revenue will be slightly less. Nimmer was told to keep expenses to a 2% or 0% increase. Bretl made the motion to accept the general plan to date which includes no anniversary pay and 1% increase in salaries. Ritter seconded. Passed.
9. Report on Joint Library Planning Committee meeting. The JLPC met August 17 to discuss Sheboygan counties 2011-2015 plan. The group recommended a plan to set aside \$25,000 a year for 7-10 years and then they would be able to replace the Bookmobile as it ages. Also it was recommended that if more stops were added for the Bookmobile, the cost would be billed at \$7500 and it could be worked into the county tax. That may be an issue if the Town of Cedarburg became a non-librariated area.
10. Directors report.
 - A. Health Insurance Questions. Nimmer would like to know that City's take on the National Health Reform and the City's plans. He would also like to know if the City plans to stay in the health insurance business and their thought process.
 - B. Polaris upgrade. The update went through on August 11. It went OK and all systems were back up by 4:00.
 - C. Unique Management collection service. This previously approved program can now start with the Polaris update complete.
 - D. Circulation statistics. We started out the year on track, dipped a bit in May and then July went up to almost 30,000 items circulated, a 9.65% increase in circulation.
 - E. SRP statistics. The full Summer Reading Program report will be given at the September meeting as Beyer is on vacation this week. The circulation and attendees numbers are up.
11. Adjournment was at 9:50 with a motion by Ritter and seconded by Zirbes.

Minutes respectfully submitted by Kay J. Goodwin