

W. J. Niederkorn Library Board Meeting - Minutes
Friday, June 19, 2009, 8:30 a.m.

1. Roll call. Attending: Bob Bretl, Kay Goodwin, Tom Hudson, Judy Jones, Justin Ritter, and Marie Zirbes. Excused: Barb Matera, Dr. Mike Weber. Also attending Director David Nimmer.
2. Correspondence. None.
3. Public comment (limit of 5 minutes per person). None.
4. Approval of minutes: Motion made to approve April 21st and May 15th minutes by Hudson and seconded by Bretl. Passed.
5. Approval of schedule of invoices: Motion made to approve June schedule of invoices by Jones and seconded by Ritter. Passed.
6. Approval of balance sheets: May 2009. Motion made to approve balance sheets by Hudson and seconded by Jones. Passed.
7. Policy update: *Renewals, processing fees*. Jones made the motion and Hudson seconded to go with the vote of the SLAC committee for the policy changes. The SLAC committee is recommending one renewal limit allowed system wide and a processing fee of \$5 for lost books. Staff could override renewals at the Niederkorn Library on a case-by-case basis. *Circulation limits*. Presently a user with \$5 or more in fines at the Niederkorn library can not check out materials or use the Internet computers. But a user with over a \$5 system wide fine can not log into Internet computers. Nimmer proposed the following items to discuss and vote on at the July meeting. 1) Restrict services across the board for total fines at \$5 or 2) Not allowed to use computers or self checkout but can check out books at \$5 system fine.
8. 2010 budget and capital request. Nimmer wants to pursue a \$150,000 capital expenditure investment to rebuild the library collection; which is the amount it would take to totally replace the dated portion of the collection. It would be reasonable to ask for \$50,000 to rebuild the non-fiction adult and juvenile collections.
9. Library Administration Roles and Responsibilities. Nimmer handed out a chart that nicely summarizes the roles and responsibilities of the Library Board, Library Director and Mayor/Council as published in *Communiqué* Spring 2009.
10. Report on Joint Library Planning Committee meeting. The Joint Library Planning Committee will be meeting to discuss the County Library Service Plans that expire in 2010 and the plan for 2010-2015 for Sheboygan and Ozaukee Counties. Nimmer will report on the meeting at the July Board Meeting.
11. Directors report.
 - a. Dillett Mechanical Service. Dillett gave a very reasonable bid (\$1300) to replace the old faulty compressor with a new one. J&H would have charged \$3700. Nimmer went with Dillett and they were already working on the compressor.
 - b. Exterior painting progress report. It is almost completed. Nimmer just needs to do a final check and sign off on the paperwork. The Board agreed they did a great job and it is the best the Library has looked in many years.
 - c. Marina info poster. Library hours and internet access services were added to a large tourism sign by the Marina. Good promotion of the Library.The Summer Reading program had its highest ever user signup.
12. Adjournment was made at 9:30 with a motion by Jones and seconded by Ritter.

Minutes respectfully submitted by Kay J. Goodwin