

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, February 8, 2010**

Present: JoAnn Stade, Suzanne Bruner, Sally Schirk-Ehrlich, Alderman Mike Ehrlich, Edie Webb, and Catherine Kiener, Director. Absent: Mike Kraus

Suzanne Bruner called the meeting to order at 7:05 PM.

1. Ms. Stade moved to approve the January 12, 2010 minutes. Mrs. Webb seconded the motion. Motion carried.
2. Alderman Mike Ehrlich moved to approve the financial summary for January. Ms. Stade seconded the motion. One question was on the donations line. The No Falls Class will rotate with Arthritis class. Motion carried.
3. Mrs. Webb moved to approve the City bills from 4th quarter 2009. Alderman Ehrlich seconded the motion. One question was on the Time Warner bill whether it was due to Wii. The Time Warner bill covers the office internet access for 2 computers and the lab 3 computers. Motion carried.
4. Unfinished business
 - A. Table tents – 2 will go in each of the following businesses: Harry's, Tello's, and Newport Shores. Thank you commission members Mrs. Webb, Ms. Stade, Mrs. Schirk-Ehrlich
 - B. Strategic Plan Process- With the current work load, the Commission feels this may add work to over burdened schedule and recommends Director use annual goals.
 - C. The Commission on Aging would like to see the bids out and ready to go when authorized.
5. New Business
 - A. No elected officials report
 - B. Program capacity was discussed and the Commission concurs that with present space and staffing the Center Director has reached the maximum of regular group use.
 - C. Annual Report update: The daily use is up with only the figures through July calculated. Ozaukee County Dining Site meals were up by 1,000 in 2009.
6. Director's Report
 - A. Senior Center Board has completed the audit for 2009 and 2008 finding no discrepancies.
 - B. Feb/March Events
 1. Chocolate Tea for Feb and Personal Chef, Louise Block, Tea Recipes for March
 2. One day trip in Feb was cancelled due to below minimum registrations. Brewer Baseball Games are April or June.

3. Other Events: Two parties with Dining Site are scheduled for February.

C. Director's Comments

The center has a repeat Youth service learning student who enjoyed the time at the Center.

1. The Assistant had surgery and will be out most of February.
2. Site Selection Committee is working on criteria for downtown sites.

Meeting adjourned at 8:00 PM