

## W. J. NIEDERKORN LIBRARY LIBRARY BOARD MEETING

Minutes - Friday, March 20, 2009 8:30 A.M.

Meeting called to order at 8:30 by Marie Zirbes.

1. Roll call. Attending: Bob Bretl, Kay Goodwin, Tom Hudson, Judy Jones, Justin Ritter, Dr. Mike Weber, Marie Zirbes. Excused: Barb Matera. Also attending Director David Nimmer.
2. Correspondence. Robbin Ryan 281 Foxglove Street Port Washington wrote a letter requesting a consideration of later Saturday hours (10:00-2:00 pm) to accommodate working parents' schedules. Library Staff wrote a letter thanking the Board for their support and appreciation of their work.
3. Public comment (limit of 5 minutes per person). None.
4. Approval of minutes: February 20, 2009. Weber made a motion to approve minutes and seconded by Bretl. Passed.
5. Approval of schedule of invoices:
  - A. March 2009.
  - B. March-2 2009. Hudson made a motion to approve all invoices and seconded by Jones. Passed.
2. Approval of balance sheets: February 2009. Weber made a motion to approve balance sheets and seconded by Ritter. Passed.
3. Approve library director benchmarks for 2009. Hudson made the motion to approve the benchmarks with the removal of the ICMA grant and seconded by Bretl. Passed.
4. Approve closed dates for July 3/4 2009. Hudson made the motion for the Library to be open Friday July 3<sup>rd</sup> and closed on Saturday July 4<sup>th</sup> and seconded by Bretl. Passed.
5. Approve Policy Updates:
  - A. Internet access. Hudson made the motion to approve Internet access policy and seconded by Jones.
  - B. Circulation of DVDs/videos. Jones made the motion to approve the concept of the policy. Jones then pulled the motion and restated it to approve the policy for sections #1-#2 and review #3 after viewing parent permission form. Hudson seconded the motion.
6. Approve computer purchases - early childhood literacy. Motion made by Weber and seconded by Jones to purchase the literacy software and 1 year warranty plus extension as well as the bilingual and early literacy software with the warranty plus extension.
7. Directors report.
  - A. One Book, One Community. Overall the reception was positive for the book event on the 28<sup>th</sup>.
  - B. ICMA grant update. Over 500 applications were received and 9 were awarded. Unfortunately the grant did not come through for our libraries.
  - C. Honey Locust trees, thank you to Tom. The Library Board approved a Thank You note to Tom Rowe for all his hard work for cleaning up all the honey locust pods that the trees dropped recently.
  - D. Annual survey. Soon Nimmer will set out surveys with 3-5 specific questions about Library service.
8. Adjournment was at 9:20 with a motion by Jones and seconded by Weber.

Minutes respectfully submitted by Kay J. Goodwin