

W. J. NIEDERKORN LIBRARY
LIBRARY BOARD MEETING
Minutes
Friday, May 21, 2010, 8:30 A.M.
In the Community Room of the Library

1. Roll call. Attending: Bob Bretl, Kay Goodwin, Tom Hudson, Judy Jones, Barb Matera, Justin Ritter, and Marie Zirbes. Excused: Dr. Mike Weber. Also attending Director David Nimmer.
2. Correspondence. None.
3. Public comment. None.
4. Approval of minutes from March 19, 2010 and April 16, 2010. Jones made the motion to accept minutes and seconded by Zirbes. Passed.
5. Approval of schedule of invoices, March, April and May 2010. Hudson made the motion to accept invoices and Bretl seconded. Passed.
6. Approval of balance sheets, March and April 2010. Hudson made the motion to accept balance sheets and seconded by Zirbes. Passed.
7. Annual Survey Results. In April 2001 the Library ran the annual survey. 146 forms were returned. The Library Board was pleased with the results and comments.
8. April 2010 use statistics. People counters were in place in April. 10,000 people were counted in April, so assume 120,000 visitors per year.
9. One Book, One Community summary. One Book, One Community was a collaborative effort with the Port Washington Saukville School District and the Port Washington and Saukville Public Libraries. Five programs were held. There were 108 people attending with 70+ for the Speaker. Total costs were \$1245. 190+ people read the book.
10. E-book reader plan. The Library is trying to determine the best way to get e-books to Library users. People will get their own devices so maybe the Library should 'check-out' the book titles instead of the devices. Nimmer's opinion is to wait for better technology for the book readers.
11. Unique Management collection service. This service has been working for 1.5 months. 418 delinquent accounts were processed and only 6 were sent to collection. Since starting the service an additional 4 were processed. Out of the 10 total, 2 are paid in full and the rest are in various stages of processing.
12. County library service plan results and notes. We had expected some of our local Port Washington County Supervisors to stand up for our citizens, but they voted to continue to give a discount to non-librariied citizens at the expense of City of Port Washington tax payers. We will get 85% reimbursement for 2010.
13. Web statistics. The statistics from the use of the Library web page from April 12, 2010 – May 11, 2010 were presented. Most of the hits were on the home page. The statistics are much easier to collect with the new software.

14. Square credit/debit card reader. An option was presented as a potential solution for patrons wanting to pay fines with a credit/debit card. It is a device that is added on to an iPod touch or iPad. No merchant account or contract is needed.
15. Policy updates: long overdue fines and fees. Discussion was held on patrons with large fines and/or fees for items returned late and for lost items. Jones made a motion that the Library removes the fines after 5 years that are less than \$100 and delete their library card and their record. It passed with a 5-2 vote.
16. Nomination of slate of officers, vote on officers.

Offices: President: Barb Matera
Vice-President: Marie Zirbes
Secretary: Kay Goodwin
Treasurer : Tom Hudson

Jones made the motion to accept the slate of officers as presented, Ritter seconded. Passed.

17. Directors Report.

- A. 2010 Friends Book Sale. 35 Friends members helped make a profit of \$1240 at the annual book sale. Bags of books were \$2 each on Saturday.
- B. WAPL presenters report. [Wisconsin Association of Public Libraries] WAPL annual conference was held at Blue Harbor in Sheboygan. Cindy Beyer and David Nimmer presented at the conference.
- C. ESLS Special Board Meeting, May 24 in Mequon. A special informational meeting will be held at the Weyenberg Library in Mequon at 4:30 p.m.
- D. WJ Niederkorn Library in "Teaching Children Mathematics". The Library was mentioned in the March 2010 issue.
- E. "Reinventing the Library", "Study finds Americans Rely on Library Computers for Internet Access." Expressmilwaukee.com article references Niederkorn Library.

18. Adjournment. Bretl made the motion to adjourn the meeting at 9:45 and seconded by Hudson. Passed.

Minutes respectfully submitted by Kay J. Goodwin